

**Hays HS Theatre Boosters  
General Meeting  
Wednesday, October 27, 2021**

**AGENDA**

Meeting convened at 6:47pm. Attendees listed at the bottom of these minutes were in-person or via Zoom.

- **Introduction and Welcome - Jennifer Williams**
- **General Updates on Hays Theatre Boosters (HTB) Club Formation.**
  - District Requirements.
  - Membership <https://forms.gle/Re6wWCaaK29pS4TA9>
  - 501(c)3 status.

- **Review and Adoption of By-Laws.**

The by-laws were reviewed and discussed.

Motion to adopt was made by Erika Aguirre; seconded by Sean Claes.

The by-laws were adopted as distributed and posted in advance of the meeting. The final version will be added to the HaysLegacyPlayers.com website under the Boosters section and will be stored in the HTB Google Drive.

- **Financial Report.**

1. Current state of finances. (Report attached.)
2. Sponsorship and fundraising efforts.

Sean Claes presented several ideas and samples for customized social media images/samples ("Come See Me") and various other handouts that can be customized for each student as a way for families to share personalized posts and flyers/handouts when seeking both sponsorships and promoting booster club membership. Samples will be posted on the website.

Each family can either request a customized set of info for their student OR they can prep the information themselves via CANVA using the template created by Sean. For more information on this, email Jodie Claes ([jodieclaes@gmail.com](mailto:jodieclaes@gmail.com)) or [haystheatreboosters@gmail.com](mailto:haystheatreboosters@gmail.com)

**3. Our BIG ASK -- Help us find sponsorships.**

See this link: <https://www.hayslegacyplayers.com/theatre-sponsorship-packages.html> for the listing of all of the current sponsorship packages.

We are asking EACH family to locate ONE sponsorship -- at any level. These can be companies, families, other organizations. Together we can do this! If you need any suggestions or ideas or help, please reach out to Sean & Jodie Claes ([jodieclaes@gmail.com](mailto:jodieclaes@gmail.com)) or to Jennifer Williams (512-751-9937 text/call) for help.

- **Report from the Directors (Lory Stewart / Heather Talley)**

Lory was unable to be at the meeting tonight. Heather reported that musical preparations are underway and OAP auditions are complete. She expressed that the directors are very thankful for the activities of the boosters.

- **Report from the Thespians (Makaylah Scobee; submitted her report via text)**

Thespians had a very successful first meeting and a fantastic Halloween party.

Next meeting is November 3.

- **Volunteers MUST register / have background checks.**

1. Sign-up via VIPS system: <https://www.hayscisd.net/Page/113>
2. Picture needed.
  - a. Submit a selfie picture here:  
[https://drive.google.com/drive/folders/1dkrcZIAOwGaQJ1q4EkpPs0E5RK\\_Y\\_vF0q?usp=sharing](https://drive.google.com/drive/folders/1dkrcZIAOwGaQJ1q4EkpPs0E5RK_Y_vF0q?usp=sharing) -- OR --
  - b. Go to the Hays HS office during school hours to have your picture taken.
3. If you submit your picture at the link above, please name it with your first and last names. We will send the full set to the HHS office and then will pick-up and distribute tags at our next meeting.
4. If you go to the office to have your picture taken, they will give you your volunteer tag at that time.

- **Upcoming Volunteer Needs / Meal Needs**

Please keep an eye on your email, Remind, and social media for sign-ups for all of these upcoming needs.

- November 12 (Fri.) UIL OAP FRANKENSTEIN REHEARSAL 4:30-7:30pm -- Pizza Provided (not by Boosters)
- November 28 (Sun.) MUSICAL MEGA REHEARSAL 1-7pm All cast & crew must attend! (Snacks & Drinks by Boosters for approximately 40 students)
- November 29 (Mon.) DRESS REHEARSAL 4:30-8pm (Dinner by Boosters \*)
- November 30 (Tues.) DRESS REHEARSAL 4:30-8pm (Dinner by Boosters\*)
- December 1 (Wed.) DRESS REHEARSAL 4:30-8pm (Dinner by Boosters\*)
- December 2 (Thurs.) OPEN DRESS PREVIEW (\$5 tickets for all at the door) (Dinner by Boosters\* and Booster Volunteers will be needed)
- December 3 (Fri.) MUSICAL PERFORMANCE 7PM (Dinner by Boosters\* and Booster Volunteers will be needed; CONCESSIONS)
- December 4 (Sat.) MUSICAL PERFORMANCE 7PM 2 ASL Interpreters (Booster Volunteers will be needed; CONCESSIONS)
- December 5 (Sun.) MUSICAL PERFORMANCE 2PM (Booster Volunteers will be needed; CONCESSIONS)
- December 9 (Thurs.) OPEN DRESS PREVIEW (\$5 tickets for all at the door) (Dinner by Boosters\* and Booster Volunteers will be needed)
- December 10 (Fri.) MUSICAL PERFORMANCE 7PM (Dinner by Boosters\* and Booster Volunteers will be needed; CONCESSIONS)

- 11 (Sat) MUSICAL PERFORMANCE 7PM (Booster volunteers will be needed; CONCESSIONS.)
- 12 (Sun.) MUSICAL PERFORMANCE 2PM (Booster volunteers will be needed; CONCESSIONS.)
- 17th (Fri.) Yule Ball @7-10pm (Holiday Winter Extravaganza!) (Dinner by Boosters and Booster Volunteers will be needed.\* This will be a ticketed event.)
- **2021-2022 General Meeting Schedule:** 6:45pm in person @ the theater and/or via Zoom.
  - **October 27**
  - **November 17**
  - **December 15**
  - **January 26**
  - **February 23**
  - **March 30**
  - **April 27 -- Nominations for 2022-2023 officers, presentation of 2022-2023 budget, presentation of any changes to By-Laws for 2022-2023.**
  - **May 25 -- 2022-2023 elections, approval of budget, approval of any changes to By-Laws.**

**Reminders / General Info:**

- Booster Email: [HaysTheatreBoosters@gmail.com](mailto:HaysTheatreBoosters@gmail.com)
- Other Booster info is found on the Booster section of the current website: <https://www.hayslegacyplayers.com/>
- REMIND group [www.remind.com/join/b7bkg2](http://www.remind.com/join/b7bkg2) - or - send a text to 81010 with this message: @b7bkg2
- **Facebook - Hays High School Theatre Boosters**  
Please find and follow! The more likes and follows we have the more Facebook will escalate our posts, making this more effective for advertisers/sponsors!
- Instagram - **@haystheatre** (*This one is run by the Thespians!*)

Drawing was held for the winner of a \$50 Amazon Gift Card -- winner was Jodie Claes!

Meeting was adjourned at 7:35pm.

THANK YOU!

**Attendee list:**

Erika Aguirre, Audrey Bernadin, Carla Burlingame-Moore, Jodie Claes, Sean Claes, Douglas Fisher, Helen Hayes, Darin Kirschner, Natalie Kirschner, Christine Machiela, Michael Marcionetti, Melissa Moffitt, Charles Moore, Sabrina Ortiz, Stephanie Pettiette, Susan Reyna, Tarryn Rose, Heather Talley, Jennifer Williams, Trey Williams, Frances Witt, Kelly Witt, TJ Witt

Students: Bear Williams, Emma Pettiette, Tate Kirshner, Harper Claes